

Aloha and Welcome Aboard to COMDESRON THREE ONE!

**CONGRATULATIONS ON YOUR ORDERS TO
COMMANDER, DESTROYER SQUADRON 31**

FOR MORE INFORMATION ABOUT PEARL HARBOR VISIT:

[HTTP://WWW.GREATLIFEHAWAII.COM](http://www.greatlifehawaii.com)

FOR LOGISTICAL SUPPORT OUR FRONT OFFICE CAN PROVIDE VALUABLE INFORMATION AND ANSWER ANY QUESTIONS YOU MAY HAVE REGARDING CDS31.

- ADMIN LCPO: (808) 473-3134
- SENIOR ENLISTED LEADER: (808) 473-5485
- 24 HOUR SDO PHONE: (808) 551-0846
- OMBUDSMAN: (808) 253-8596 / COMDESRON31OMB(AT)GMAIL.COM

ADDITIONALLY, THE FOLLOWING INFORMATION CAN BE OF ASSISTANCE THROUGHOUT YOUR PCS PROCESS:

- PEARL HARBOR MFSC (808) 474-8626
- PEARL HARBOR HOUSING (808) 839-8690
- NAVY LODGE HAWAII (808) 440-2290
- MAKALAPA BRANCH MEDICAL CLINIC (808) 473-0247
- JBPHH SCHOOLS LIAISON LIAISON OFFICER (808) 473-9247
- RELOCATION INFO: [HTTPS://INSTALLATIONS.MILITARYONESOURCE.MIL](https://installations.militaryonesource.mil)
- MYNAVY FAMILY APP PROVIDES A WEALTH OF VALUABLE INFORMATION FOR NAVIGATING MILITARY LIFE FOR A NEW OR SEASONED SPOUSE AND FAMILIES: [WWW.APPLOCKER.NAVY.MIL](http://www.applocker.navy.mil)

Quarantine / Lodging

Upon arrival on island, you may be required to go into a ROM status for 10 days at which time you are entitled to per diem. During this period you will remain largely in your room, the only exceptions are for walking pets, emergency situations, or laundry services.

If you have been vaccinated, and received a negative COVID test within 72 hours of the last leg of your flight (see next section for Hawaii regulations), you will be exempt from ROM.

Total per diem for Honolulu/Pearl Harbor is approximately \$326 a day; maximum lodging is \$177 a day and \$119 local meals. If rooms at the Navy Lodge or NGIS are not available, ensure you receive a CNA before booking a room in town.

<https://www.defensetravel.dod.mil/site/perdiemCalc.cfm>

Helpful info while in ROM

- Upon NGIS/Navy Lodge/Hotel check in, you will get a package or email of all necessary information i.e. laundry, hours for food at various locations, phone numbers, etc.
- Navy Lodge Hawaii is a popular Facebook Group to use for meal delivery services that deliver on base.



State of Hawaii entry requirement for DoD/01SEP20

The State of Hawaii has implemented a new **Safe Travels** mandate for travelers coming to Hawaii. Every traveler arriving to Hawaii is required to self-quarantine for 10 days upon arrival, unless an exemption approval has been obtained. Go to <https://travel.hawaii.gov> and create an account. A negative COVID-19 test result is required prior to departure (**testing must be conducted within 72 hours of departure of the LAST leg of your flight**) to avoid quarantine in Hawai'i. The state of Hawai'i will ONLY accept Nucleic Acid Amplification Test (NAAT) from a certified Clinical Laboratory Improvement Amendment (CLIA) lab test results from TRUSTED TESTING AND TRAVEL PARTNERS (<https://hawaicovid19.com/travel-partners/>). Hawaii **does not accept DOD tests** for their Safe Travels program. You must then upload your Negative COVID test result to the Safe Travels website. Within 24 hours of your flight, you will be required to fill out the required health questionnaire. Once the health questionnaire is complete and information has been reviewed and validated, a QR code will be generated and emailed to the email address in the profile. You will be required to provide the QR code at the airport to granted access to the State of Hawaii. See below for amplifying information.

Here is a link to the Press Release:

<https://ets.hawaii.gov/new-online-safe-travels-application-mandatory-on-sept-1/>

Here is a link to an informational video about using the Safe Travels app:

<https://www.youtube.com/watch?v=j8k70cxi-SA#action=share>

The following steps will guide you through the process of using the Safe Travels app to generate a QR code needed at the airport:

1. Go to <https://travel.hawaii.gov>

* Chrome, MS Edge and Safari on the mobile devices are supported. Internet Explorer is not supported.*

2. Create an Account, using email, Gmail, or Facebook.

* Each traveling adult must create their own account and minors can be added to the adult's Account*

3. Create a Profile.

4. Create a Trip.

5. Upload Negative COVID test. (KEEP YOUR RECEIPTS FOR REIMBURSEMENT)

The test will need to be taken **no more than 72 hours before** your flight departure time. If you have a multi-city flight itinerary, the departure time is from the last city you leave before arriving at a Hawai'i airport (e.g. if your travel is from Chicago to Seattle to Honolulu, the departure time to look at is your flight from Seattle).

The state of Hawai'i will ONLY accept **Nucleic Acid Amplification Test (NAAT)** from a certified Clinical Laboratory Improvement Amendment (CLIA) lab test results from **TRUSTED TESTING AND TRAVEL PARTNERS**. A negative COVID-19 test result is required prior to departure to avoid quarantine in Hawai'i. <https://hawaicovid19.com/travel-partners/>

6. Fill out the Health Questionnaire, which is available no sooner than 24 hours in advance of your flight.

7. Once the Health Questionnaire is complete and submitted, a QR code will be generated and emailed to the email address in the profile.

The QR code will always be available for display under Trip Details.

8. When you arrive at the airport in Hawaii, display the QR code to the Screeners to complete the screening process.

FAQ's are available at travel.hawaii.gov/travel or <https://hawaiicovid19.com/travel/getting-to-hawaii/> OR by clicking HELP in the Safe Travels website.

The Help Desk Number for help with the Safe Travels website is **855-599-0888**.



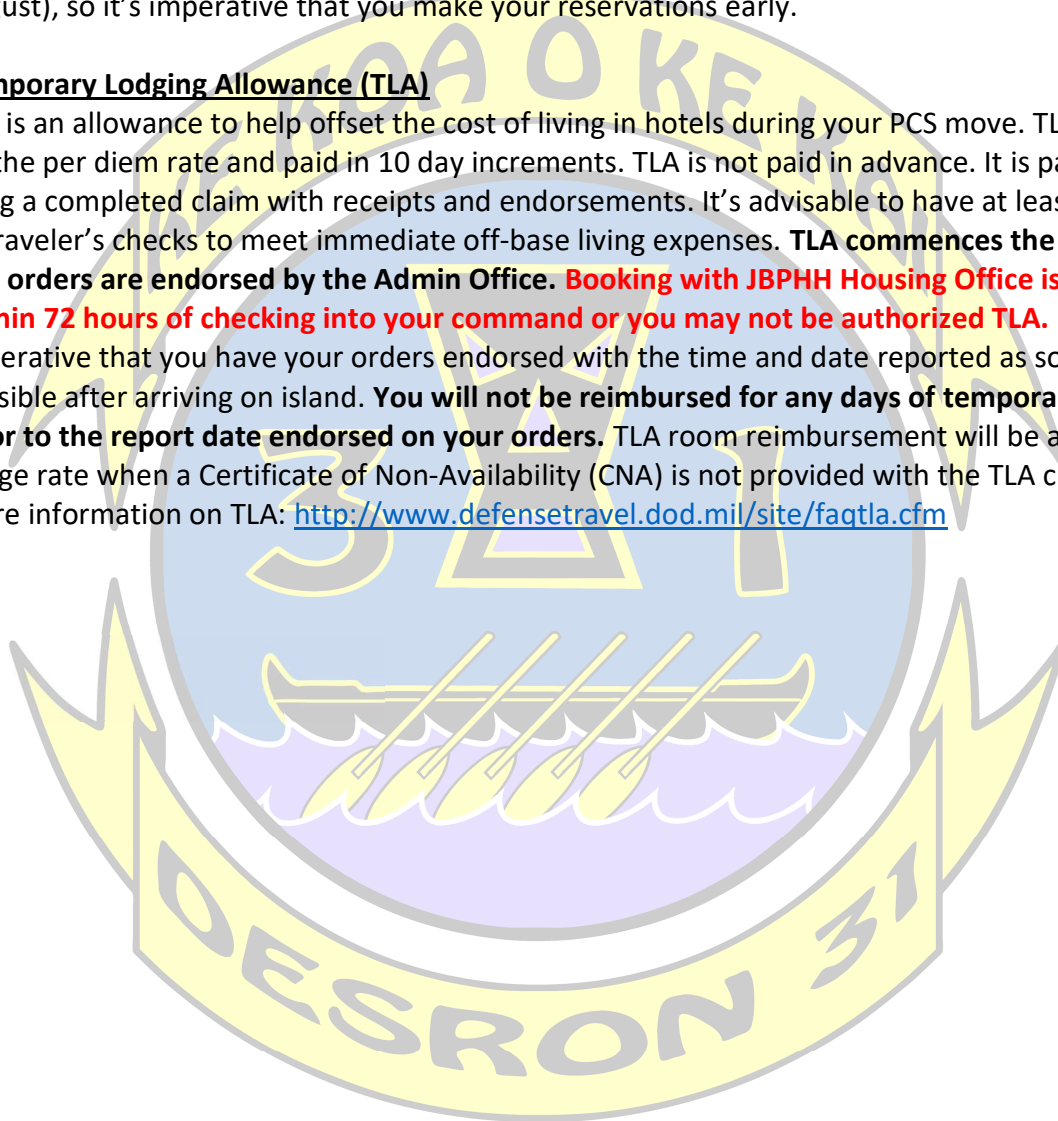
LODGING / TLA

Hotel Reservations

Reservations should be made well in advance. You MUST contact the Navy Lodge for availability FIRST. If there is no availability, they'll provide a Certificate of Non-Availability (CNA), which is required for Temporary Lodging Allowance (TLA) reimbursement. A list of approved hotels can be found at: www.cnic.navy.mil, TLA approved facilities. Hotel accommodations are usually plentiful except during the high tourist seasons (December through March and May through August), so it's imperative that you make your reservations early.

Temporary Lodging Allowance (TLA)

TLA is an allowance to help offset the cost of living in hotels during your PCS move. TLA is based on the per diem rate and paid in 10 day increments. TLA is not paid in advance. It is paid after filing a completed claim with receipts and endorsements. It's advisable to have at least \$1,500 in traveler's checks to meet immediate off-base living expenses. **TLA commences the date your PCS orders are endorsed by the Admin Office. Booking with JBPHH Housing Office is required within 72 hours of checking into your command or you may not be authorized TLA.** It is imperative that you have your orders endorsed with the time and date reported as soon as possible after arriving on island. **You will not be reimbursed for any days of temporary lodging prior to the report date endorsed on your orders.** TLA room reimbursement will be at the Navy Lodge rate when a Certificate of Non-Availability (CNA) is not provided with the TLA claim. For more information on TLA: <http://www.defensetravel.dod.mil/site/faqvla.cfm>



House Hunting / Household Goods

Advanced Application for Housing

Housing Early Application Tool (HEAT), is an online tool to help facilitating submitting request for housing information. You will be contacted directly with information and how to apply for housing. Please note that submitting an advanced application does not add your name to the housing wait list, however, it does enable a shorter, more convenient housing appointment and helps facilitate communication with you during your pre-arrival contact with the Housing Services Center.

Helpful Links:

Private Market Rentals: www.homes.mil

Navy Housing on Oahu: www.ohananavycommunities.com

CNRH/JBPHH Navy: www.cnrc.navy.mil

Family Housing

Once you arrive on island, counselors at the Navy Housing Service Center (HSC) will assist you through the housing process.

You must report to the HSC even if you:

- Purchased a home or plan on buying one
- Found a place to rent
- Stay with family or friends
- Arrive non-concurrently. If a member arrives in advance of family, member may occupy a Private Public Venture (PPV) home up to 30 days prior to family's arrival.

Navy Privatized Housing Appliances

Accompanied members are authorized to ship their full weight allowance but should be advised that homes in Hawaii, both on and off base, may be small compared to the U.S. mainland. All privatized Navy family housing units are equipped with a refrigerator, range, and dishwasher. Privatized Navy family housing does not automatically have washer and dryers provided; advance planning and coordination for full tour support is strongly recommended. Your yard care responsibility in privatized Navy family housing is limited to only the small privacy fenced areas.

Unaccompanied Shipment

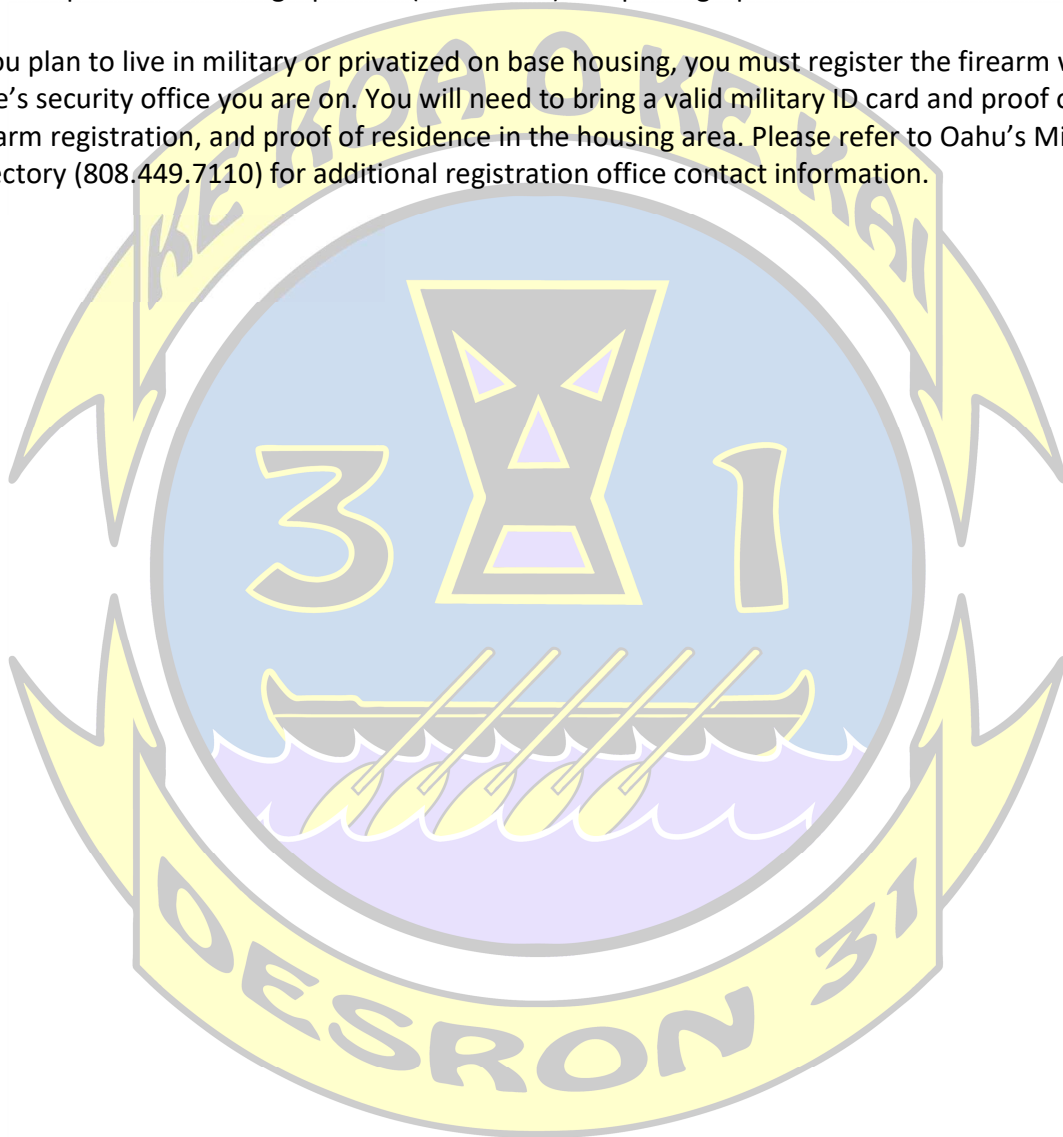
You are authorized an unaccompanied baggage shipment. This shipment should be limited to clothing, linens, dishes, towels, cooking utensils and other housekeeping items. You may also ship cribs, playpens, baby carriages and articles necessary for the immediate care of your children. Small radios, portable televisions, sewing machines and small appliances may also be shipped. JBPHH Housing and Lodging program has temporary loaner furniture for those assigned on PCS orders and awaiting the arrival of their shipment. The loaner furniture includes beds, dressers, dining and living room sets and lamps. Please visit www.move.mil to learn more about household goods shipments.



Firearms Registration

Military members must register their firearms with the state of Hawaii and JBPHH. The limit to register your firearms is 3 days with the Honolulu Police Department (HPD). Failure to register your firearms could result in a felony possession of firearms charge. To register, take the unloaded firearm to the Firearms Division of HPD for inspection along with proper identification and proof of ownership. You will be fingerprinted (\$16.50 fee) and photographed.

If you plan to live in military or privatized on base housing, you must register the firearm with the base's security office you are on. You will need to bring a valid military ID card and proof of HPD firearm registration, and proof of residence in the housing area. Please refer to Oahu's Military Directory (808.449.7110) for additional registration office contact information.



Family Matters

Schools

The Hawaii State Department of Education works hard to smooth the transition for military families who enroll their children in Hawaii's public schools. School enrollment requirements, zone maps, and FAQ can be found online at:

<http://www.hawaiipublicschools.org/ParentsAndStudents/MilitaryFamilies/Pages/Home>

Child Care & Before/After School Programs

If you plan to have your child enrolled in military child care, it is highly recommended that you place them on the waitlist as soon as possible. Using MilitaryChildCare.com (MCC), eligible families can search and request care for full day and part day options in facility-based and home-based programs for children from birth through age 12.

For additional information, go to MilitaryChildCare.com or contact the Help Desk by calling the toll free number, +1(855) 696.2934 or email, FamilySupport@MilitaryChildCare.com.

Pet Preparation / Reimbursement

All dogs and cats, regardless of age or purpose, must comply with Hawaii's dog and cat import requirements. All dogs and cats must go through quarantine. Depending on how early you get started on your pet's pre-arrival checklist will determine how long your pet will stay in quarantine. Pets may be eligible for 30 day, 5 day, or direct release from the Honolulu International Airport (HNL) if requirements are met. Otherwise, pets will be quarantined for 120 days upon arrival.

Inspection hours for dog and cats at HNL are between 0800-1700 daily. Pet owners must be sure to arrange flights to arrive by 1530 because it may take up to 1 hour for the airlines to transport a pet to the Airport Animal Quarantine Holding Facility. Pets will have to stay overnight at the Animal Quarantine Station if airline arrival times occur beyond 1630. Pick up for pets that stay overnight must be by 1000 or an additional \$59 will be charged.

Animal Quarantine Station (0800-1700):

808.483.7151

99-951 Halawa Valley St, HI 96701

For more information and FAQs, visit: <http://hdoa.hawaii.gov/ai/aqs/animalquarantineinformation-page/>

*****Mandatory household pet quarantine fees are reimbursable with your travel claim up to \$550 per PCS move. Any transportation fees are NOT reimbursable****

Automobile

Automobile Shipments

Each service member is authorized to ship one privately owned vehicle at the government's expense. Check with your current Household Goods officer for current information regarding shipping times and locations. You must have permission from the lien holder to transport the vehicle to Hawaii. If the vehicle is co-registered, you must also show that person's permission to ship the vehicle. If you are shipping a privately owned vehicle (POV), it will require approximately 35 days from the East Coast, 32 days from the Midwest, 33 days from the Southeast or 25 days from the West Coast to reach Oahu. All personal vehicles must be safety inspected and registered within 30 days after arrival on the island.

Satellite Vehicle Registration Office-Pearl Harbor

Register your vehicle with the State of Hawaii **within 30 calendar days** from the time you pick up your automobile from Matson. The state will allow you to do one of the two registration options:

- Transfer your vehicle registration to Hawaii registration *or*
- Obtain a permit to operate your vehicle with its out-of-state plates until those plates expire.

The City & County of Honolulu Pearl Harbor Satellite Vehicle Registration Office is located:
Club Pearl Complex
915 North Road, Building 1314
JBPHH

****BY ONLINE APPOINTMENT ONLY****

<https://app.acuityscheduling.com/schedule.php?owner=11365154>

Office hours: 0830 – 1600 HST, M-F (closed on State and Federal holidays)

Phone: 808-448-0312

The office is open to all military personnel, their family members and civilian personnel that have base access. Appointments must be made online, they do not accept walk-ins.

When you go to Satellite Vehicle Registration Office, you must bring:

- original motor vehicle registration (copies will not be accepted)
- "Water-marked" Insurance Card
- current safety inspection certificate
- copy of the Matson delivery receipt
- **Non-resident Certificate Form DFL50** available in the Admin office (otherwise, you will owe a few hundred dollars for registration compared to \$20.50)
- Cash/Check only (\$20.50 with Non-Resident Certificate)

Commute Times

The peak commute hours are 6am-10am and 2pm-6:30pm:

East Side to Base: ≈30 min. Up to 1 ½ hours if traveling into and out of downtown Honolulu.

West Side to Base: ≈45 min. to 1 hour

North Shore to Honolulu: ≈45 min. to 1 hour

REPORTING ONBOARD

COMDESRON THREE ONE is located in Building 1631 on the M-Piers at JBPHH (V-shaped pier across the water from the Joint Base Pearl Harbor Chapel and across the road from the JBPHH Fitness Center). To get through the turnstiles, punch in your CAC PIN, press ENTER, and insert and hold your CAC until you hear a “click” and/or see a green LED.

Officers and Chief Petty Officers will report in Summer Whites and Junior Sailors will report in their Service Dress Whites. Uniform of the Day is typically NWUs.

The first thing you need to do is to have your orders stamped by the Admin Office. There, you will also fill out other paperwork to include forms for your travel claim. Be sure to keep all receipts from your transit. Another item you will need to bring is your flight itinerary as this must be submitted with your travel claim.

After ROM completion, you will check into COMDESRON 31 and file a travel claim to be reimbursed for the 10 days ROM. You will request Dislocation Allowance (DLA) if you didn't ask for an advance and be paid travel per diem.

<https://www.defensetravel.dod.mil/site/otherratesDLA.cfm>

CDS 31 Admin will start your BAH and COLA, w/dependents if applicable.

- COLA: <https://www.defensetravel.dod.mil/site/colaCalc.cfm> (Location HI009)
- BAH: <https://www.defensetravel.dod.mil/site/bahCalc.cfm> (zip code 96860)

CDS 31 Admin will also start TLA (w/dependents if applicable) and you will be paid in 10-day increments. https://www.defensetravel.dod.mil/Docs/TLA_Percents.pdf

If you have a government travel credit card, your orders will authorize you to utilize it as you wait for payments to be accrued.

You will be given a check-in sheet that needs to be completed within 5 working days of your check-in date. The check-ins include the Commodore (CDRE), the Deputy Commodore (DCDRE) the Command Master Chief (CMC) and several other primary duty holders. This will afford you the opportunity to meet several people as well as learn about important services available to you onboard.

Destroyer Squadron 31 looks forward to having you on Board!

Master Reference List

Sponsor Coordinator: ITCS Kassidy Gordon

Email: CDS31Sponsor@navy.mil

Phone: (808) 473-0708

OMBUDSMAN: Mrs. Traci Powers

Email: COMDESRON31OMB@gmail.com

Phone: (808) 253-8596

Sr. Enlisted Leader: (808) 473-5485

Admin LCPO: (808) 473-3134 / 3164

24-hr Staff Duty Officer Phone Line: (808) 551-0846

Additional Helpful Numbers:

Makalapa Medical Clinic: (808) 473-0247

Navy Lodge Hawaii: (808) 440-2290

Pearl Harbor Housing: (808) 839-8690

Pearl Harbor MFSC: (808) 474-8626

JBPHH Schools Liaison Officer: (808) 473-9247

Relocation Info: <https://installations.militaryonesource.mil>

My Navy Family App: www.applocker.navy.mil

