



HAWAII HOMEPORT CHANGE GUIDE

UPDATED AUGUST 2024



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HOMEPORT CHANGE INTRODUCTION

<https://cnrh.cnic.navy.mil/>

Service members and families stationed in Hawaii can expect an exciting tour of duty in the fast paced Seventh Fleet area of operations. Hawaii is an exciting place to live and work. There is much to see and do in and around the island so off duty time can be filled with many exciting adventures for all.



While the idea of moving to a new location can be overwhelming, this Homeport Change Guide contains a wealth of information to help your relocation.

This guide is designed to answer many of your questions to ensure a smooth transition to your new duty station. Browse the provided material and suggested websites to help familiarize yourself (and your family) with your new home.

Using all your resources can reduce culture shock, stress, and keep your morale high during the first few weeks of your arrival and throughout your time in Hawaii.



HOMEPORT CHANGE CHECKLIST

<https://ffr.cniv.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Relocation-Assistance/>

<https://ffr.cniv.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Relocation-Assistance/Resources/>

PREPARATIONS – Prior to Ship Departure

- 1) Determine Projected Rotation Date (Transfer, separation-EAOS dates listed on orders)
- 2) Determine Category for Entitlements (Categories 0, 1, 2, 3, 4)
- 3) Commence Medical Screenings
 - a. Service Member Screening through ship's Independent Duty Corpsman (HMC)
 - b. Dependent Screening Packet
- 4) Commence Pet Import Processes (as applicable) Gather Documents and Commence Passport Applications
- 5) Determine timeline for PCS House hunting
 - a. Arrange Travel to Hawaii
 - b. Arrange Temporary Lodging
 - c. Gather documents for Temporary Lodging Allowance
 - d. Determine Non-Temporary Storage or HHG Shipments Requirements
- 6) Prepare Vehicle for Shipment (as applicable)
- 7) Prepare enrollment forms and records for Schooling (as applicable)
- 8) Region Legal Service Office Legal Assistance to obtain a Power of Attorney, required by Personal Property Office and Housing Office

UPON ARRIVAL IN HAWAII

- 9) Take Tourist and No-Fee Passports to NAVPTO Passport Office to get multiple re-entry stamp. Also bring PCS Orders or Letter of Employment (for USGS), Power of Attorney and Dependent Entry Approval
- 10) Begin Pet Check-In & Registration Process (Vet Treatment Facility)
- 11) Check In with U.S. Naval Hospital Hawaii
 - a. Medical Homeport
 - b. Dental
 - c. Tricare
 - d. Any Specialists (as applicable)
- 12) Enroll in Housing Welcome Brief
 - a. FFSC Hawaii regarding the Loaner Locker Program to reserve a Hospitality Kit
- 13) Register personal vehicles at Vehicle Registration Office

**NOTE: This checklist is not all encompassing and is only intended to serve as an outline for major items that will require planning and effort from every crew member and their family!!*

FINANCIAL ENTITLEMENTS / ADVANCES

<https://www.travel.dod.mil/>

<https://www.travel.dod.mil/Policy-Regulations/Joint-Travel-Regulations/>

Navy Personnel Command Business Rules, PERS-451

HOMEPORT CHANGE CATEGORIES

It is of the utmost importance that you understand which category you are assigned based on the crewmember transfer/separation date, and the entitlements associated for your PCS move. Both the Issuance Date and Effective Date will be given out to a command once the Organization Change Request (OCR) is approved.

Issuance Date: The date when Navy Personnel Command can commence issuance of homeport change orders for crew members to commence their relocation. Date will either be the date of the issuance of the homeport message or OPNAVNOTE or promulgated within the correspondence. This date commences the homeport change process.

Effective Date: The date a shore or fleet organization change action is effective, i.e., the date a shore command is officially at a new location or the date a fleet unit is considered at its new homeport, homebase, or PDS. The OPNAVNOTE or CNO message implementing the action will specify an effective date. When the effective date reflects “immediately” the actual effective date is the date of signed OPNAVNOTE or CNO message.

OCONUS CATEGORIES

OCONUS CATEGORIES	
0	Members detaching from the command prior to effective date
1	12 or more months remaining onboard after effective date.
2	Less than 12 months remaining onboard after effective date
3	Similar to Category 2, but follow-on PCS orders received.
4	Personnel reporting to the command after the promulgation date, but before the effective date.

The unit move orders and PCS orders will be issued to all crew members after the issuance date approved in the OCR. No scheduling, funding, or movements of household goods or vehicles will be authorized until new homeport change orders are received.

Housing and station allowances are tied to the effective date of the homeport change, **NOT** the dependents' move date, unless formal permission is received for advance or delayed dependent travel.

Members permanently assigned to the ship are authorized a housing allowance based on the ship's homeport. Since the ship's homeport will change on the effective date, member's housing allowance will also change regardless of whether or not an HHG shipment is authorized. Members who are denied an HHG shipment are authorized non-temporary storage (NTS) at Government expense.

Previous housing and station allowances will stop the day before the effective date of the homeport change. Members will be eligible for HAWAII, housing and station allowances on the effective date of the homeport change. It is imperative families who intend to reside in military housing get on the list as eligible to prevent delays. Housing in Hawaii is limited.

MILITARY SPOUSE CO-LOCATION

Each situation will be handled on a case-by-case basis. Every reasonable effort will be made for military couples to be co-located together whenever possible. Assignments will be made considering the manning of the losing and gaining activities. Co-Location/immediate reassignment may not always be possible.

- If not currently co-located, each member must complete 12 months onboard before transfer.
- Members must submit a copy of their spouse's request along with their own (NAVPERS 1306/7) to both rating Detailers.
- Member already on an OCONUS DOD tour will be extended to match the PRD of the joining spouse; geographical location preference is secondary.
- Mil-to-mil couples cannot be co-located onboard the same platform.

ADVANCE DEPENDENT TRAVEL

Members with dependents may receive HAWAII, housing and station allowances before the HPC effective date. If approved for advance dependent travel, a member will become eligible for HAWAII housing and station allowances the date one or more dependents arrive in HAWAII.

For advance travel of dependents to the new homeport or to an OCONUS designated place, a package request must be submitted to OPNAV N130C. All request packages must include:

- ◆ Member's request (special request chit, letter)
- ◆ CO's endorsement (special request chit, letter)
- ◆ Copy of HPC orders (incl. all ordmods)
- ◆ NAVPERS 1070/602 (must be signed, verified, and updated IAW MILPERSMAN 1070-270 – to include correct dependent location, correct PDS, and no pen/ink changes).
- ◆ Additional documentation may be required.

DELAYED DEPENDENT TRAVEL

Members with dependents may continue to receive previous location's housing and station allowances after the HPC effective date. If approved for delayed dependent travel, member will become eligible for HAWAII, housing and station allowances on the expiration of the delayed dependent travel approval or when dependents depart the previously approved designated place enroute to HAWAII. COLA/TLA for dependents will be authorized on the date one or more command-sponsored dependents arrive at the OCONUS location.

- ◆ Delayed dependent travel can be approved for the following reasons:
- ◆ Up to 180-day delay for a spouse who is gainfully employed or enrolled in a degree, certificate, or licensing program on the effective date; DDT will not be approved for a spouse that starts a new job or enrolls in a program less than six months from the effective date unless receipt of orders is less than six months from the effective date and they were enrolled at the time orders were received
- ◆ Allow dependent children (K-12) to finish current school year as of HPC/PDSC effective date
- ◆ Up to 180-day delay for Dependents enrolled in the Exceptional Family Member Program (EFMP) on the effective date
- ◆ Up to 180-day delay for a dependent who is caring for an immediate family member (defined as a spouse, parent, or child) with a chronic or long-term illness on the effective date
- ◆ Assignment to a vessel conducting a change of homeport (up to 45 days following the vessel's initial arrival to the new homeport)
- ◆ Ship will deploy (to include patrols, on a case-by-case basis) from new homeport within 120 days after homeport change effective date (up to 45 days after vessel's return to new homeport after deployment)
- ◆ When delay is caused by Government action/inaction
- ◆ Short-fused orders, defined as 60 days or less from issuance date of orders to ordered arrival date (in this case the effective date of change of homeport)

SAILORS WITHOUT DEPENDENTS

(ALL Categories; includes Mil-to-Mil Sailors with no other dependents):

Receipt of housing and station allowances in previous homeport does not automatically entitle a member to housing and station allowances for HAWAII. (Impacts ALL ranks)

- E6 and above: Will become eligible for HAWAII, housing and station allowances on the effective date; member must still otherwise qualify for housing and station allowances (i.e., not occupying Government quarters at the new homeport).
- Sailors E5 and E4 > 4 Years Of Service must request a housing allowance through their CO and Base CO prior to being authorized HAWAII, housing and station allowances. Authority to live off-base will be dependent on unaccompanied housing occupancy rates.
- Sailors E4 < 4 Years Of Service are not authorized to receive a housing allowance.
- Sailors E3 and below are not authorized a housing allowance

ADDITIONAL ENTITLEMENTS * (APPLICABILITY DEPENDENT ON RANK/PAYGRADE)***

OVERSEAS HOUSING ALLOWANCE

Location Code: J P 0 6 1

<https://www.travel.dod.mil/Allowances/Overseas-Housing-Allowance/OHA-Rate-Lookup/>

Review OHA quick reference sheet and link above to determine expected amount each month/pay period.

Overseas Housing Allowance Rate Lookup

OHA rates are computed by country and are updated based on cost data and [currency fluctuations](#). Use the tools below to look up current or past OHA rates

Overseas Housing Allowance Calculator

Location
JAPAN - YOKOHAMA (KA) - JP057
Drop-down menu contains only current locations. For past location data, enter a locality code.

Locality Code (optional)

To find a locality code, use the lookup tool below the OHA calculator.

Year **Month** **Pay Period**
2024 July 16th

Pay Grade **Dependents**
E-1 YES

Submit

OVERSEAS COST OF LIVING ALLOWANCE

<https://www.travel.dod.mil/Allowances/Overseas-Cost-of-Living-Allowance/Overseas-COLA-Tables/>

Typically ranges \$55-180 per pay period, dependent on rank, years of service, and number of dependents.

TEMPORARY LODGING ALLOWANCE

<https://www.travel.dod.mil/Allowances/Temporary-Lodging-Allowance/>

Temporary Lodging Allowance (TLA) is intended to partially pay a Service member for higher-than-normal expenses incurred by a member or dependent while occupying temporary lodging OCONUS. TLA is available when it is necessary for a Service member or dependent to occupy temporary lodging upon arrival at or immediately before leaving a permanent duty station (PDS) OCONUS.

SERVICES

TRANSIENT PERSONNEL UNIT (TPU)

[Transient Personnel Unit \(navy.mil\)](https://www.navy.mil)

TPU primarily serves Sailors transferring to or departing from deployed ships assigned within the 7th Fleet Area of Responsibility.

For sailors/family members arriving in Hawaii prior to the ship's arrival, or while the ship is underway: upon arrival to Hawaii, report to Transient Personnel Unit (TPU), 866 Hale Alii Road.

TPU Quarterdeck Contact Information

- (808) 253-9282

TPU staff will need military ID, a copy of orders and valid recall information (e.g. phone number, email address, Navy Lodge room if applicable) at check-in. TPU staff will assign you a barracks room if you do not have other lodging arrangements.

TPU staff will assist Sailors with needing PSD services, Base Housing, Area Orientation Brief/ Intercultural Relations (AOB/ICR), among other requirements as necessary.

BASE SERVICES

USO: <https://hawaii.uso.org>

NAVY MWR: <https://jbphh.greatlifehawaii.com/>

Gym Facilities, Tickets & Travel, Movie Theatre, Liberty Centers, Restaurants/Food Court, Library, Bowling Center, CPO/Officer Clubs, Child Care Centers, Sports Programs

NAVY EXCHANGE: <https://www.mynavyexchange.com/storelocator/storedetails.jsp?storeid=464>

Fleet/Uniform Store, Mini-Mart, Car Care Center, Gas Station, Barber Shop, Navy Federal Credit Union

COMMISSARY: <https://pprd.commissaries.com/shopping/store-locations/hawaii-nfa>

MILITARY AND FAMILY SUPPORT CENTER

4827 Bougainville Drive, Honolulu HI 96818

mfschawaii@navy.mil

(808) 474-1999

<https://jbphh.greatlifehawaii.com/support/military-family-support-center>

<https://ffr.cnic.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/>

<https://ffr.cnic.navy.mil/Family-Readiness/>

<https://ffr.cnic.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Relocation-Assistance/>

Navy Region Hawaii has an established Fleet and Family Support Center with the following programs for service members and their families:

- Relocation Assistance Program
- Deployment Readiness Support
- Family Employment Readiness Program
- Ombudsman Programs
- Transition Assistance
- Financial Management Assistance
- Exceptional Family Member Program
- Counseling Services
- Family Advocacy Program
- Sexual Assault, Prevention, and Response (SAPR)
- And more

PHONE SERVICES

	From DSN On Base	From local Japanese
➤ Emergency.....	911.....	046-816-0911
➤ Fire/Ambulance.....	911.....	911
➤ Police	110.....	110
➤ Security Police	(808) 474-2222.....	(808) 474-2222
➤ Branch Health Clinic	(888) 683-2778.....	(888) 683-2778
➤ American Red Cross.....	(808) 734-2101.....	(808) 734-2101
➤ Chaplain/Pastoral Care.....	(808) 473-3971.....	(808) 473-3971
➤ Base Operator.....	(808) 473-1222.....	(808) 473-1222

How to call a DSN: From local Japanese International from US

- DSN 315-473-1222/7110

MEDICAL

NAVAL HEALTH CLINIC HAWAII

United States Naval Hospital Hawaii caters to the medical needs of eligible Sailors, Marines, Soldiers, Airmen, family members, U.S. government employees, retired military service members and other eligible beneficiaries.

Services/Branches at Naval Health Clinic Hawaii: Primary Care, Medical Homeport, Immunizations, Radiology, Epidemiology, Urgent/Emergency Care, Occupational Health, Women's Health, Dental, Pharmacy, and Pediatrics

TRICARE

<https://www.tricare.mil/moving>

<https://www.tricare-overseas.com/>

Your TRICARE eligibility doesn't change when you move. But it may change your health plan options. Keep these things in mind when you know you're about to move:

- Don't disenroll from any plan before you move.
- You're covered by your current plan on your way to your new location.
- You have 90 days from the date of your address change to change your TRICARE health plan.

EXCEPTIONAL FAMILY MEMBER PROGRAM

<https://www.mynavyhr.navy.mil/Support-Services/Exceptional-Family-Member/>

<https://ffr.cnric.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Exceptional-Family-Member-Program/>

[JBPHH EFMP Case Liaisons](#)

efmp-cnrh@us.navy.mil

[\(808\) 474-1999](tel:(808)474-1999)

The Navy's Exceptional Family Member Program (EFMP) serves Navy families with special needs. The EFMP is a mandatory enrollment program for sponsors with qualifying family members. Enrollment in the EFMP ensures service members are assigned only to those geographic areas where the medical (physical, developmental, and/or mental health) and/or educational needs of their family member(s) can be met. Qualifying special needs include, but is not limited to, family members who require any kind of specialty medical care or doctors and/or any type of educational support services, either of them lasting 6 months or longer. Some examples of qualifying services: early intervention services, 504/IEPs, referrals to speech/occupational therapy, clinical counseling, required adaptive equipment assistive technology devices and services and/or wheelchair accessibility.

EFMP enrollment forms are mandatory and required to be completed immediately upon identification of a special need.

- DD Form 2792, Family Member Medical Summary
- DD Form 2792-1, Early Intervention/Special Education Summary

HOUSING

<https://ffr.cnic.navy.mil/Navy-Housing/>

<https://ffr.cnic.navy.mil/Navy-Housing/HOMESmil/>

TEMPORARY HOUSING/LODGING OPTIONS

<https://www.navy-lodge.com/Hawaii>

<https://ngis.dodlodging.net/property/Hawaii>

https://www.dodlodging.net/documents/23-007_NHG_Pet_Policy-Pet_Agreement_26_July_2023.pdf

HAWAII HOUSING OFFICE

Located 4825 Bougainville Dr. Honolulu, HI 96818. The Housing Welcome Brief is held Monday through Friday.

Note: Newly arrived families are allowed a choice of on or off base. Once you check-in to your command, please be sure to make copies of your PCS orders with command check-in stamp and Family Entry Approval for submission.

PRIVATIZED HOUSING

The local HSC processes applications and refers personnel to the Public-Private Venture (PPV) property management company. The property management company assigns personnel to PPV housing and should be contacted for maintenance and resident matters. However, the HSC is your advocate, and you should contact them if you are not satisfied. For more information about PPV housing, including eligibility requirements, visit the [CNIC Headquarters PPV](#) page.

Renters' insurance is strongly encouraged to protect your belongings and financial responsibility should accidents happen in your PPV home.

The Housing Early Assistance Tool (HEAT) enables Service Members and their families to apply for PPV family housing prior to departure from their current command, before or after receiving permanent change of station orders. Visit the [Navy Housing Headquarters' HEAT](#) page to find out more.

Additionally, you can obtain application forms on the above resources tab, at your nearest HSC, or you can contact the HSC to have one mailed or emailed to you.

JBPHH has partnered with [Hunt Military Communities](#) and [Lend Lease](#) to offer military families outstanding housing choices. There are two separate PPV projects that provide family housing to incoming Navy and Air Force personnel. Navy personnel receive highest priority to homes owned and maintained by [Ohana Military Communities](#). Air Force personnel receive

highest priority to homes owned and maintained by [Hickam Communities LLC](#). Contact the JBPHH HSC to learn about housing availability and wait list information.

For additional contact information, floor plans, pet policies, full resident guidelines and other neighborhood specific information regarding PPV housing at Ohana Military Communities, click [here](#). For additional information regarding PPV housing at Hickam Communities LLC, click [here](#).

UNACCOMPANIED HOUSING

JBPHH unaccompanied housing (UH) manages and operates Navy and Air Force UH on the island of Oahu. JBPHH's UH office is one of the Navy's largest permanent party operations for unaccompanied personnel in the Pacific.

Depending on assignment status (shore duty, sea duty, student, etc.) and pay grade, UH options include barracks or dorms, and housing in the local community.

BARRACKS AND DORMS

Most personnel, E1-E3 and E4 < 4, are required to live in UH; E4s may be required to live on-base, space permitting. More senior personnel may be eligible to live in UH. Additional on-base UH eligibility information can be found on [Navy Housing headquarters website](#).

There are many advantages to living on-base for single Sailors:

- Secure
- Safe
- Close to work
- Utility bills included
- Free laundry facilities
- Vending and recreational area

UH is conveniently located on JBPHH, housing approximately 3,700 personnel in 33 buildings.

Accommodations are one or two persons to a room based on pay grade and square footage. Building 1323 Gabrunas Hall, room 1 serves as the check-in point. Linens are provided at check-in. UH facilities include lounges equipped with televisions, washers and dryers, and vending machines in all buildings. There are also recreational, fitness, dining, religious, educational and other amenities, most located within walking distance of UH. Additional information on base amenities is available in the Welcome Aboard package.

Resident advisors (RA) and geographic bachelors (GB) may also reside on-base. RAs are senior personnel who provide an after-hours leadership presence to UH residents. RAs sign a memorandum of understanding, agreeing to certain duties and responsibilities in exchange for a room in UH. The program is strictly voluntary and open to personnel in pay grades E6 to E9 (exceptional E4 and E5 with region commander's approval), including GBs. For more information

about the RA program and to obtain an application, please contact the UH Administrative Office by click the above contact housing tab.

GBs are personnel ordered to the installation who, by choice or circumstance, have decided that their dependents will continue to live in another geographic area. GBs are receiving basic allowance for housing at the with dependents rate. They are not normally authorized to live in UH. GBs must submit an application that will be reviewed by the Assignment Review Board. If approved, the GB will be placed on the waiting list and offered UH on space available basis.

Please review the following details and/or utilize the following resources:

- Inbound Navy and Air Force personnel (E-1 to E-4) with less than 3 years of service currently receiving single BAH prior to reporting to Hawaii, may qualify for UH.
- Check-In Brief Orientation: located at Gabrunas Hall. In-processing service member must be accompanied by sponsor and in uniform of the day. Contact UH Administration Office for brief dates, times and details.
- Geographic Bachelors/Resident Advisors: accompanied personnel ordered to Navy Region Hawaii who, by choice or circumstance, have been geographically separated from their dependent(s) and will continue to live in such a location, may qualify for UH.
- Temporary Lodging allowance (TLA): for questions regarding TLA qualifications, timeline or entitlements, please contact the appropriate local housing office.
- Loaner Furniture is available through the Furnishing Management Office (FMO) to military families undergoing a permanent change of station, upon arrival to the new duty station, but prior to when the household goods have arrived.

510 Kuntz Avenue, Bldg. 1722
Joint Base Pearl Harbor-Hickam, HI 96853

808-448-0300
Mon - Fri: 7 a.m. to 4 p.m.

- Basic Housing Allowance (BAH) Request/Waitlist: Navy and Air Force active-duty personnel may be eligible to receive BAH. Qualifying Navy and Air Force active duty UH personnel may request to receive BAH and/or be added to the BAH Waitlist by submitting the form below to their appropriate financing personnel office:
 - [SF-02 BAH Request Form](#)
 - [SF-01 BAH Waitlist Application](#)

COMMUNITY HOUSING

All unaccompanied personnel eligible to live off-base in CONUS are highly encouraged to first check-in at the Housing Service Center (HSC). The HSC provides assistance with locating off-base housing in the local area, including:

- [HOMES.mil](#)
- [Basic allowance for housing](#)

- Lease reviews
- [Issue Resolution](#)
- Move-in or move-out inspections
- Short-term rental or lease information
- Roommate finding (service may not be available due to COVID-19)

For more information, click the above housing services tab.

If you are interested in purchasing property, the [Military and Family Support Center](#) provides information and classes on home buying.

4827 Bougainville Drive, Honolulu HI 96818

mfschawaii@navy.mil

(808) 474-1999

<https://jbphh.greatlifehawaii.com/support/military-family-support-center>

<https://ffr.cnic.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/>

OFF-BASE HOUSING

Moving into off-base housing can be costly; therefore, planning and budgeting ahead of time is key.. Initial housing expenses may range from \$5,000 to \$10,000.

Military personnel may request ADVANCED HOUSING ALLOWANCE through their command, which may assist in expenses including first month's rent, security deposit, and associated fees.

All off-base housing contracts can be reviewed and submitted through the housing office.

PERSONAL PROPERTY / HOUSEHOLD GOODS (HHG)

<https://dps.move.mil/cust/standard/user/home.xhtml>

TYPES OF SHIPMENTS

It is vital that all servicemembers and families understand the household good options available to each member as detailed in their orders. Entitlements are a function of homeport change timeline and category.

Register at www.move.mil to schedule your pack out once in receipt of orders after January 2024. A copy of your orders will have to be submitted to the Personal Property Office for the pack out to be confirmed.

1. Express shipment (unaccompanied baggage/UB): Smaller shipment, approximately 30 days to arrive. If departing within 30 days from scheduling, UB shipment will not be authorized.
2. Household goods shipment: HHG you are sending overseas; approximately 60-80 days to arrive.
3. Non-Temporary storage (long term storage; no access during overseas tour): Household goods placed in storage until you return from overseas assignment.

HOUSEHOLD GOODS PREPARATIONS

- ◆ Survey your possessions so that you can have any items repaired and cleaned (e.g. rugs cleaned) that you plan to put in storage or ship to your overseas location.
- ◆ Research availability of housing options in the area that you are moving to, some housing options may be limited due to household goods quantity and size.
- ◆ Obtain a written appraisal for valuable items (i.e. antiques, jewelry, furs or paintings) from a licensed appraiser. This is optional, but may help in the event of loss or damage to your items.
- ◆ Take photos of valuable possessions/electronics (include serial numbers) for insurance purposes.
- ◆ Prepare a general inventory list by room of all possessions both for your own use and so that you will be able to make an accurate estimate of their value for insurance purposes.
- ◆ Decide and list what you will include in your unaccompanied baggage. Plan an unaccompanied baggage shipment that will enable you to set up basic housing essentials since it may be 1-3 months before your full HHG shipment arrives.
- ◆ If Renting: Notify landlord impending termination; most places will waive cancellation fees as long as you show official government travel orders, check with your landlord first.
- ◆ Disconnect utilities/services such as gas, electric, waste management, water, phone and cable etc.
- ◆ Suspend or discontinue cell phone for selectee and accompanying family members: most cell phone companies will suspend your contract and waive cancellation fees while you are overseas as long as you show your travel orders. You may also check with your cell phone provider on ability to maintain your current plan with similar usage overseas.

PROHIBITED ITEMS IN HAWAII

- ◆ Narcotic and illegal drugs
- ◆ Explosives and fireworks

PETS

REGISTRATION/QUARANTINE REQUIREMENTS

Pet Travel and Quarantine

Health

Nothing can waylay a trip with an animal faster than a health problem and your pet's wellbeing should be of primary importance to you. Have your pet examined by a licensed veterinarian, preferably one who has cared for your animal on a regular basis. Ask the doctor to prescribe a motion sickness pill or sedative as a preventive measure. Don't tranquilize your animal automatically. Sedated animals are more likely to develop problems. Motion sickness pills are preferable to tranquilizers. Never give your pet tranquilizers without your vet's approval and never give an animal any medication that has been prescribed for human use. Avoid traveling with an animal during extreme weather. Pets who are tranquilized are especially susceptible to breathing problems as are breeds such as bulldogs, pugs and Pekingese who have short-faced heads. Some airlines will not accept pets that have been tranquilized.

Air travel has become the most common way to transport animals. Unfortunately, it is also the most stressful and most fraught with potential hazards. Reservations for cabin pets must be made as early as possible with the airline. Rules differ from airline to airline but generally only one animal per flight is allowed in the cabin and permission is granted on a first-come-first-serve basis. A fee is usually charged. Animals traveling in the cabin are considered carry-on luggage by airlines. Therefore, the carrier must meet the same criteria as any baggage in that category. In other words the pet carrier must fit under the seat in front of you. Obviously, this restricts the carry-on option to very small animals.

In most cases animals fly in the cargo section of the plane. Most airlines will allow you to ship your pets as excess baggage and charge additional fees accordingly. Charges vary by airline so check with your airline for costs. The number of pets permitted in the cargo hold is limited and reservations should be made well in advance. Many airlines also place embargos on pet transportation when the weather can be too hot or cold to transport pets safely.

Another option is to ship your pets as cargo. While this is more expensive than the other two methods this method provides more certainty that your pet will be placed on the airplane and is the only way they may travel unaccompanied. Costs vary by airline and are based on the combined weight of the pet and the shipping crate. All animals must be confined in airline-approved shipping crates. Contact your airline for their specific requirements.

The State of Hawaii prohibits the introduction of all snakes. Certain pets other than dogs or cats may also be restricted. To determine if your specific pets are allowed, please contact the Hawaii Department of Agriculture for more information.

Shipping Procedures

Pets may only enter Hawaii at the Daniel K. Inouye International Airport on Oahu. Upon arrival, the airline personnel will transport all dogs and cats directly to the Airport Animal Quarantine Holding Facility (AAQHF) which is staffed by state personnel. Pets qualifying for direct release will be processed at the facility. The AAQHF is located on the Ewa Service Road that runs between the interisland terminal Terminal 2 and the main terminal Terminal 1. It is best to drive there by car. There is a sign at the head of the road for Plants and Animal Quarantine. Contact the AAQHF at 808-837-8092.

Pets arriving in the late afternoon and evening will be held overnight until inspections are completed the following morning. Pets qualified for direct airport release that are held overnight for release in the morning at the AAQHF must be picked up by 10 a.m. or an additional fee of \$59 will be charged.

Please be aware that pet owners are responsible for transporting all pets released from the AAQHF to their vehicles or the interisland terminal (Terminal 2). Airport security regulations do not permit animals to be let out of the transport crate on airport property. Pets must be picked up and loaded into a vehicle or onto a baggage cart in their transport crate. Therefore, vehicles must be large enough to accommodate the intact crate with the pet inside. There are no baggage carts or porters in the immediate vicinity of the AAQHF.

Pet shipping costs vary with the type of flight. For example, if your pet is considered excess baggage, the cost is substantially lower because the animal can be carried on the plane. However the average cost for shipping a pet can range from \$40-\$50 per pet to a full-fare passenger ticket. Contact airlines directly to obtain additional information on pet shipments.

Commercial Carrier's Pet Policy for Summer Travel

Due to heat consideration many airlines have a restricted policy concerning the transportation of pets from May 15th to September 15th. Major airlines will not accept pets as checked baggage unless you are military or government personnel with return orders who are traveling with pets from outside continental U.S. to continental U.S. for duty. Most airlines will accept your pet as excess baggage which is the term used when you are traveling with your pet, as long as the temperature on

the day of travel meets the conditions stated in the airline's policy. Please call your airline's central ticketing office agent for the latest information for shipping pets for summer travel.

Kennel Requirements

All animal kennels must meet government regulations for acceptable kennel size and type. When shipping your pet you can include a familiar toy in the cage. The cage must be large enough for the animal to turn around, stand up and lie down with normal posture and body movement. Several layers of newspaper, shredded paper or absorbent material should be placed in the bottom of the container. You should feed your pets very lightly and provide a drink of water before turning them in for shipment. If at all possible do not ship female pets that are in heat. This condition causes great distress to other pets and may result in injury. Female suckling young and yet-to-be-weaned animals will not be accepted for carriage. Weaned puppies younger than eight weeks old should not be shipped due to possible dehydration.

Costs

Pet shipment is not an entitlement. All costs incurred are at the member's expense. A Pet Travel Reimbursement program is available effective January 2024, please see your MPF or CPPA for information and assistance. Upon Assignment Notification/Receipt of Orders from Military Personnel Flight (MPF) or Command Pay and Personnel Administrator (CPPA) you must declare whether you're shipping a pet during your assignment briefing. This is accomplished concurrently with your official port call request.

The following information must be provided to the Traffic Management Office/Transportation Office when you make your pet reservations:

- Dimensions and weight of kennel
- Weight of animal
- Species of pet (dog or cat)

The government will reimburse quarantine fees up to \$550. Reimbursement request is accomplished through travel claim, DD Form 1351-2.

Hawaii is rabies-free. Hawaii's dog and cat import law is designed to protect residents and pets from potentially serious health problems associated with the introduction and spread of rabies.

All dogs and cats regardless of purpose or age puppies and kittens included must comply with Hawaii's dog and cat import requirements. Non-domestic dogs and cats and hybrids such as wolf,

wolf cross, Dingo, Bengal and Savannah are prohibited under the Plant Quarantine Law. There are two rabies quarantine programs for dogs and cats entering Hawaii. The 120-day quarantine and the five-day-or-less program (which includes airport release). Please review the online [checklist for the five-day-or-less program](#). The checklist must be followed exactly. Any variation may cause your pet to be placed in the 120-day quarantine program.

Fees for Direct Release and Quarantine Programs

Total Fees (per pet):

- Direct airport release program: \$185
- Five-day-or-less program: \$244
- 120-day program: \$1,080

All fees are due prior to the release of your pet.

Animals entering Hawaii on direct flights from the British Isles, Australia, Guam and New Zealand may be exempt from quarantine if specific requirements are met.

The Hawaii Department of Agriculture's Plant Quarantine Branch regulates the importation of non-domestic animals (any animal not considered to be domesticated and common in Hawaii).

Domesticated animals are those animals bred for the purpose of living near or about the habitations of humans. Examples of domesticated animals include dogs, cats, cattle, swine, poultry and horses. Domesticated animals are regulated by the Hawaii Department of Agriculture's Animal Industry Division. For more information on guidelines for importing domesticated animals, please see [rabies quarantine for dogs and cats](#) or [importing livestock to Hawaii](#).

Some non-domestic animals are allowed into the state while others are not. If you wish to bring a pet other than a dog or cat, it is highly suggested you contact the Plant Quarantine Non-Domestic and Microorganism Office for more information. Please call 808-832-0566 or 808-837-8413 with questions.

The following are some of the more common animals prohibited from entry or possession of private individuals in the state:

- Alligators
- Bees (Alive or Dead)
- Bulbuls

- Electric Catfish
- Ferrets
- Gerbils
- Geckos
- Hamsters
- Hermit Crabs
- Land Snails
- Monk Parakeets
- Piranhas
- Snakes
- Snapping Turtles
- Toucans

Pet Grant Information

Operation Military Pets Assistance Application (SPCAI Grants): Please go to the Society for the Prevention of Cruelty to Animals International (SPCAI) website for information and assistance on this program. <https://www.spcai.org>.

For Air Force Personnel, please check with the Air Force Aid Society (AFAS) for Pet Grants, Effective May 2021. <https://www.afas.org>.

Vaccinations, Licensing and Registration

Dog Licenses

All dogs over 4 months of age are required to be licensed. The license may be purchased from the Humane Society, at any satellite city hall or by mail. The license is good for one year.

Fees:

- \$10 for dogs 4-7 months of age
- \$10 for neutered dogs 8 months of age and older (The [veterinary certificate form CS-L\(SS\)81B](#) that affirms neutering must be submitted with the application.)
- \$28.50 for unneutered dogs 8 months of age and older

Pet owners have 10 working days to register their pets with any military veterinary treatment facility. All cats and dogs living on Joint Base Pearl Harbor Hickam must have a microchip implant and rabies vaccinations. Beginning July 1, 2020, all cats and dogs on Oahu over 4 months of age

must have microchip identification. Microchip fees are \$25. User fees are \$2 plus a wellness screening fee of \$10 for each visit.

Neuter Now

The city and county of Honolulu, the Hawaiian Humane Society and Oahu veterinarians jointly support Neuter Now, a program that provides low-cost spaying and neutering for owned dogs and cats. Neuter Now certificates are valid for three months. Costs are \$40 for a male cat, \$50 for a female cat, \$125 for a male dog and \$150 for a female dog.

Purchase a sterilization certificate at the Hawaiian Humane Society or any satellite city hall. This subsidized service is available to all residents of Oahu. If you are under age 18, a parent or guardian must sign the sterilization certificate.

Dogs in Pickup Trucks

Dogs in the back of pickup trucks must be properly restrained in a secured carrier or cross-tethered from three points in the truck bed to prevent them from being thrown from the truck.

Leash Law

Dogs on public property are required to be under restraint on a leash of eight feet or less. This includes beaches and parks except for those specifically designated as [off-leash parks](#). In addition, dogs are not allowed on private property without the property owner's consent.

Mandatory Spay/Neuter

All cats that are 6 months of age or older and permitted outside are required to be spayed or neutered.

VEHICLES

All personal vehicles must be safety inspected and registered within ten days after arrival on island. Registration records of all vehicles in Hawaii must be updated annually. Annual fees are based on the vehicle weight and usage. They are computed by the Division of Motor Vehicles and Licensing.

The deadline for registering vehicles is the last working day of the expiration month of the current registration. However, if the registration expiration date occurs on a Saturday, Sunday or legal holiday, the delinquent renewal penalty fee will not be charged until after the next working day.

Proof of Hawaii motor vehicle insurance is required to obtain a vehicle inspection, and the vehicle inspection sticker and certificate are necessary to operate a vehicle on all Hawaii roads and for all vehicle ownership-registration transactions.

Hawaii residents on active duty and members of the National Guard and Reserve and who are assigned to units located in Hawaii are exempt from motor vehicle weight taxes for one vehicle registered in their name. You must submit a properly completed Hawaii Resident Certificate, Form CS-L (MVR) 50A, for each registration, renewal or transfer transaction. Form CS-L (MVR) 50 is available from your military personnel office or your military unit and at Satellite City Halls.

When you buy a new vehicle on Oahu, the dealer will probably have it registered and licensed for you. But if this service is not provided, this is what you must do:

- Fill out an Application for Registration, Form CS-L (MVR) 1, which must be signed by you, the registered owner(s) and countersigned by a licensed Oahu vehicle dealer.
- Submit a Hawaii Vehicle Inspection Certificate.
- If you are an active duty service member stationed in Hawaii and a non-resident of this state, you must submit the Non-Resident Certificate, Form CS-L (MVR) 50, available from your military personnel office or your military unit and at Satellite City Halls.

The required fees will be determined by vehicle registration or Satellite City Hall personnel. There are 10 Satellite City Halls that provide many government services and handle all vehicle registration and renewal transactions for the general public. The satellites are administered by the City's Customer Services Department. To find other island locations for satellite city hall offices visit their website. For general information concerning the satellites and their services, call 808-527-6695. Driver's license offices are also decentralized; for information, call 808-532-7730.

A City and County of Honolulu, Satellite Vehicle Registration Office, is available at the Hickam AAFES Main Exchange, 1239 Vickers Avenue, Building 1249, by appointment. Services are

available to military personnel, their family members, and civilian personnel who have access to military bases. Services offered include: Vehicle transactions related to initial vehicle registration; out-of-state permits; transfer of ownership; replacement of Hawaii plates and/or registration emblems; duplicate Honolulu titles and registrations; ordering of special plates, veteran's plates, and organizational plates; and junking and storage.

Office hours are 8:15 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., closed from 12:00 p.m. to 1:00 p.m., Monday thru Friday (closed on State and Federal Holidays). For members of the military with access to the office located on Joint Base Pearl Harbor Hickam, motor vehicle registration appointments must be scheduled online. Please [click here](#) to make your appointment using our online scheduling system online or call (808) 768-4063. Base Access is required. For additional locations, go to AlohaQ.org.

Limit one transaction per appointment. ONLINE APPOINTMENT ONLY (up to 3 days in the future). NO WALK-IN SERVICE available. CASH or CHECK only.

For additional information, visit the City and County of Honolulu's Satellite City Hall [website](#).

Personnel who routinely access, stationed or work at JBPHH will be required to register their vehicle(s) with the Pass and ID (PID) office. If you have just arrived at JBPHH or if you have purchased a new vehicle then you must register your vehicle with the PID office. If you are leaving the command or no longer work at JBPHH, then you are also required to de-register your vehicle with the PID office. You can register your vehicle at the Nimtz PID office, Naval Base Pearl Harbor of Joint Base Pearl Harbor Hickam from 7:30 a.m. - 3:30 p.m., Monday - Friday, Westloch PID office from 6:30 a.m. - 2:30 p.m., Monday - Friday, or at NCTAMS PID office from 6:30 a.m. - 2:30 p.m, Monday-Friday.

You will need to submit the following documentation:

- Proof of Hawaii insurance (original copy)
- A valid driver's license
- A vehicle safety inspection certificate (Certificate is required)
- A State of Hawaii vehicle registration or Out of State Vehicle Permit
- Military identification card
- An out-of-state driver's license is permitted if the issuing state recognizes the license as valid. Please call 808-471-2131 for more information.

Base Information

Navy Specific

Personnel are required to present proof of Hawaii State Registration, driver's license, Hawaii safety inspection slip, original or official Hawaii No-Fault insurance form/card and Military ID Card.

Air Force Specific

The Steps to Registering Vehicles in Hawaii

In order to register a vehicle in Hawaii or to get an Out of State Vehicle Permit you must go through the following steps:

Step 1: Report to your Unit Orderly Room/Administration Office and get a form CS-L (MVR) 50 (Non-Resident Certificate).

Navy Specific: Obtain CS-L (MVR) 50 from CPPA at Command/Unit or Satellite City Hall.

Step 2: Take your vehicle to any State of Hawaii inspection station (on base locations are AAFES/Firestone and 15 SVS Auto Hobby Shop/Auto Skills Shop, NEX Car Care Center); off base locations are any service station or auto maintenance facility. NOTE: You may fail the inspection: Hawaii has several specific rules which may result in a failure of the safety inspection. Some window tinting and aftermarket accessories will cause the inspection to fail, however for most of the vehicles it will be for not having Hawaii registration. Any failure will result in you being given/issued a blue safety check form.

Navy Specific: Same

Step 3: Take the Hawaii State Vehicle Safety Inspection Certificate, the CS-L (MVR) 50 (Non Resident Certificate) from your orderly room or MPF, your State of Hawaii insurance card, and your military ID to Satellite City Hall at Pearl Ridge Mall to register your vehicle or get an Out of State Vehicle permit. You may want to consider making an on-line appointment with the Satellite City Hall at the Satellite Office at the Main Exchange AAFES Building on Hickam Air Field, at 1239 Vickers Avenue, Building 1249. <https://app.acuityscheduling.com/schedule/389b8177>

Navy Specific: Same, except take from CPPA at Command/Unit

Step 4: Return to the State of Hawaii inspection station that you visited in Step 2. You will give them the blue safety check form and show them your Hawaii registration or Out of State Vehicle permit. They will then give you your safety check, Hawaii State Vehicle Safety Inspection Certificate. The Safety Check Inspection, Hawaii State Vehicle Safety Inspection Certificate must be kept in your vehicle at all times by State Law.

Navy Specific: Same

Step 5: Bring the (1) Hawaii State Vehicle Safety Inspection Certificate for your safety check, (2) State of Hawaii registration or State of Hawaii Out of State vehicle permit, (3) State of Hawaii Insurance card (original hard copies only/no photocopies allowed) and (4) Military issued ID to the Joint Base Pearl Harbor Hickam Pass and ID office, outside Nimitz Gate.

Navy Specific: Same

VEHICLE PROCESSING CENTER (VPC)

<https://www.pcsmypov.com/>

Make sure your POV is in a safe and operable condition when you turn it in at the VPC. Inoperable POVs will not be accepted. POVs with major cracks in the windshield will not be accepted. POVs with leaks will not be accepted for shipment. POV brakes must function properly to include the parking brake.

Make sure your POV is clean. Dry-vacuum only. To avoid mold growth during shipment and ensure compliance with local agricultural import restrictions, the VPC will not accept a POV with dirt, soil, mud, water or similar matter on its exterior or interior surfaces, to include the undercarriage. Empty all debris and personal items from the vehicle's interior pockets and compartments before turn-in.

An inspector will conduct a joint inspection of the POV with you. When the inspection is completed, you and the inspector will sign the DD Form 788, Private Vehicle Shipping Document for Automobile, Figure K3-1, or commercial equivalent. You will be provided a legible copy of the DD Form 788 or commercial equivalent as a receipt for your POV. Make sure you read the liability statements on the reverse of the DD Form 788, or commercial equivalent POV inspection and shipping form. Keep for your records and in case you need to file a claim.

POV SHIPPING FROM JAPAN

An Export Certificate IS REQUIRED to ship the vehicle out of Japan. This can be done after the vehicle has been turned in, but all exporting vehicles must be de-registered, an Export Certificate obtained, and the original certificate submitted to the shipping agents. The vehicle cannot leave port without this document. Further information will be given at the turn in appointment or through your Personal Property/Travel Management office.

* Note for vehicles returning to U.S.: For shipments to CONUS and Protectorates; Non-US Spec vehicles must be at least 25 years old at time of shipment, and not be modified beyond the specs for the year, make and model of the vehicle. Start of the 25-year timeline begins the date of first registration, as indicated on the title. No other manufactured date will be accepted.

MOTORCYCLE SAFETY INFORMATION

Basic Rider Course (BRC): This two-day course is intended for novice motorcycle riders with limited motorcycle operational skills or Hawaii State Motorcycle "permit" riders who will be taking the Hawaii State Motorcycle licensing examination thereafter. Note that this course will not grant the rider a waiver for the Hawaii State Motorcycle Licensing exam. The Naval Safety Center is not a licensing authority, so it has no

jurisdiction over state programs. Students use their own motorcycles and are required to have a driver license with a motorcycle endorsement or motorcycle permit and registration, insurance and safety check documentation for the motorcycle being used. Course size is limited to 12 riders. If a command, ship or submarine with 8-12 riders wants to schedule a BRC or ARC during a specific week, call (808) 473-1169 Regional Safety Director and Motorcycle Contractor Coordinator.

BRC Time: 7:30 a.m. to 3:30/4 p.m. for two days.

First day: Starts with 2 1/2 to 3 hours of classroom instruction in Building 282, then the remainder of the day at the Barber's Point motorcycle range.

Second day: Starts with 2 1/2 to 3 hours of classroom instruction in Building 282, then the remainder of the day at the Barber's Point motorcycle range.

2. Advanced Rider Course (ARC) "Skills Plus": This one-day course is designed for motorcycle riders who possess a current, valid motorcycle license and frequently ride a personal motorcycle.

ARC Suite Time: 7:30 a.m. to 2:30 p.m. for one day only.

LEGAL

<https://www.jag.navy.mil/legal-services/western-pacific/>

LEGAL PREPARATIONS PRIOR TO MOVE

Region Legal Service Office Northwest (RLSO NW) provides a variety of legal services to regions including but not limited to Hawaii and Joint Base Pearl Harbor-Hickam (JBPHH). RLSO NW is organized into departments that provide command service advice, courts martial prosecution and legal assistance.

LOCATION & PHONE NUMBER:

850 Willamette St, 2nd Floor, Honolulu, HI 96818
Joint Base Pearl Harbor-Hickam, Hawaii
808-859-1485

PERTINENT DOCUMENTS

Discuss legal needs pertinent to overseas transfer, including storage of and access to the following important documents:

- Birth Certificate of each Family member.
- Proof of marriage; proof of termination of previous marriage.
- List of all bank accounts (with addresses and account numbers)
- Inventories of stored and shipped household goods.
- Real estate records-Deed, mortgage papers, title abstract, title insurance policy, closing statement, insurance policy on house, survey of property tax receipts, leases, building cost figures, receipts for any improvements, cemetery deed.
- Insurance policy on household effects.
- Policies on separately insured valuables with written appraisals.
- Social Security card for each family member, where applicable.
- Employment records for each adult- names, places, dates copies of any instrument entitling employee or survivors to special benefits such as insurance, pensions, stock options etc.
- Income tax papers and significant tax returns, (statute of limitations is 3~6 years).
- Life, Medical, Disability, group insurance policies- amount and beneficiary of each policy with names and addresses. (Insurance companies generally require certified notification of death within 30 days, together with proof of birth and citizenship).
- Stocks, bonds and other securities, date/cost of purchase, list of stocks pledged as security for a loan, name of stockbroker, serial numbers.
- Proof of membership in professional, fraternal, union organization that entitles estate to benefits.
- List of charge accounts and credit cards with numbers
- List of all assets and liabilities, including personal valuables, etc. with date of any insurance coverage (policy numbers, location of policies, etc.).

SCHOOLS

There are no DoD schools in Hawaii. Hawaii is the only state where public education is administered on a statewide basis through the Hawaii Department of Education. Joint Base Pearl Harbor Hickam is located in the [Central District](#), as is most of the Navy housing. Exceptions to this are our satellite sites, the Pearl City Peninsula and Naval Computer and Telecommunications Area Master Station Pacific (NCTAMS PAC). There are schools within walking distance of most military neighborhoods. Students are required to attend the school based on where they live.

Contact the JBPHH School Liaison Office at:

Office: 808-471-4980,

Cell: 306-9247,

E-Mail: jbphhslo@navy.mil,

Website: <https://jbphh.greatlifehawaii.com/family/school-liaison-office>, for more specific information regarding schools in Hawaii.

Have the following documents/items at the time of enrollment to ensure a smooth registration process:

- All previous school records, report cards, transcripts and other academic records
- A transcribed shot/immunization/vaccination health record (Naval Branch Health Clinic can transcribe your student's record)
- Copy of Sponsor's PCS orders
- Copy of Dependent Entry Approval letter
- Copy of students passport or birth certificate
- Local telephone number, mailing address and email address
- Local emergency contact information
- U.S. Emergency contact information

YOUTH PROGRAMS / CHILDCARE

CYP Links & Programs: <https://elibrary.cnlic-n9portal.net/familyenrollment/youth-programs/SAC/>

CYP Teen Programs: <https://elibrary.cnlic-n9portal.net/familyenrollment/youth-programs/recreational-programs/>

The Navy Child and Youth Program (CYP) supports military and DoD families worldwide as they protect and serve our country. We do this by providing high quality, innovative, accessible, and affordable child care that supports school readiness and recreational programs for children and youth.

Youth are actively and appropriately engaged in before/after school, sports, and recreational activities that focus on building self-esteem, developing appropriate relationships, facilitating academic success, and making healthy choices. CYP offers various programs for children and youth from 5-18 years of age. School Age facilities cater to children ages 5-12 years old (or Kindergarten to sixth grade). The teen center is a safe, constructive hang out for teens 13-18 years old.

SPOUSE / FAMILY EMPLOYMENT

<https://www.usajobs.gov>

<https://ffr.cnmc.navy.mil/Family-Readiness/Navy-Spouse-Navigation/>

<https://ffr.cnmc.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Family-Employment/Family-Employment-Readiness-Program/>

<https://www.militaryonesource.mil/education-employment/seco/transferring-your-professional-license-what-s-involved/>

The Navy recognizes that moving every few years creates career challenges for military spouses, especially when stationed overseas or in remote areas. The Family Employment Readiness Program (FERP) offers family members a variety of resources to tackle those challenges, can visit the Military and Family Support Center website and local offices for more information and resources.

<https://jbphh.greatlifehawaii.com/>

[Family Employment Readiness Program \(808\) 474-1999](#)

The Human Resources Office (HRO) provides a full range of human resources consulting and advisory functions including staffing and classification, labor/employee relations, equal employment opportunity complaints process and management, and injury compensation administration for both U.S. Civil Service (USCS) and Master Labor Contract (MLC)/Indirect Hire Agreement (IHA) employees.

RELIGIOUS SERVICES

Joint Base Pearl Harbor Chapel Community:

[Joint Base Pearl Harbor Hickam Chapel \(jbchapel.info\)](#)

PEARL HARBOR MEMORIAL CHAPEL

Bldg 1601, Corner of Pearl Harbor Blvd and Frederick St next to McDonalds

Telephone: (808) 473-3971

(808) 473-3972

Monday–Friday 0730–1600

shonda.bunch.mil@us.navy.mil

ALOHA JEWISH CHAPEL

Bldg 1514 Located across from Makalapa Medical Clinic

Adjacent to Makalapa Gate, Pearl Harbor

Chaplain Rabbi Ryan Mallek - phone: 808-473-4089 - email:

ryan.m.mallek.mil@us.navy.mil

<https://www.facebook.com/Aloha-Jewish-Chapel-181498031981088/>

HICKAM CHAPEL CENTER

Bldg 1750, 180 Kuntz Ave, Hickam AFB, HI 96853

Telephone: (808) 789-8111

Monday - Thursday 0730-1630

Friday 0730-1200

chapelhickam@gmail.com

NELLES CHAPEL

Bldg 500, Corner of Signer Blvd. & Ninth St.

Hickam AFB, HI

Between Library & Medical Clinic

chapelhickam@gmail.com

Catholic Parish RE Coordinator: 808-449-1766

Protestant Parish Coordinator: 808-343-7640

Protestant RE Director: 808-449-1762

Jewish Coordinator: 808-473-4089

USEFUL SITES / LINKS / REFERENCES

HEALTHCARE

TRICARE: <https://www.tricare.mil/moving> <https://www.tricare-overseas.com/>

EFMP: <https://www.mynavyhr.navy.mil/Support-Services/Exceptional-Family-Member/>

<https://ffr.cnic.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Exceptional-Family-Member-Program/>

OVERSEAS BENEFITS AND ALLOWANCES

Per Diem Rates: <http://www.gsa.gov/portal/content/104877>

Travel Regulations: <https://www.travel.dod.mil/Policy-Regulations/Joint-Travel-Regulations/>

Cost of Living Allowance: <https://www.travel.dod.mil/Allowances/Overseas-Cost-of-Living-Allowance/Overseas-COLA-Tables/>

MOVING

HHG Shipments: <http://www.move.mil/>

VEHICLES & MOTORCYCLES

Vehicle Processing Center: <https://www.pcsmypov.com/>

Joint Base Pearl Harbor-Hickam Vehicle Registration Office:

<https://jbphhwindow1.acuityscheduling.com/schedule/389b8177>

<https://cnrh.cnic.navy.mil/Installations/JP-PEARL-HARBOR-HICKAM/Operations-and-Management/Vehicle-Registration-Office/>

CHILDCARE

CYP Links & Programs: <https://jbphh.greatlifehawaii.com/family/child-development-centers>

Need care from the Joint Base Pearl Harbor Hickam childcare programs? All needing care are required to

register using the Military Child Care portal. You can search for available care and select types of care and locations at www.militarychildcare.com and <https://www.childcareaware.org>. **MILITARY & FAMILY SUPPORT CENTER**

[https://ffr.cnic.navy.mil/Family-Readiness/4827 Bougainville Drive, Honolulu HI 96818](https://ffr.cnic.navy.mil/Family-Readiness/4827-Bougainville-Drive-Honolulu-HI-96818)

mfschawaii@navy.mil

(808) 474-1999

<https://jbphh.greatlifehawaii.com/support/military-family-support-center>

PET AND VET INFORMATION

HQ AMC Pet Brochure 2023: <https://www.amc.af.mil/AMC-Travel-Site/AMC-Pet-Travel-Page/>

<https://www.amc.af.mil/Portals/12/AMC%20Tv1%20Pg/Pet%20travel/AMC%20Pet%20Pamphlet%2012%20Jul%202023.pdf?ver=dzMDBcQEAX-a8g2BR80Btg%3d%3d>