



Designed as a tool to better understand categories and entitlements. Upon official CNO notification of a homeport change, ships will contact Navy Personnel Command to obtain a tailored homeport Change Pamphlet (i.e. business rules) to use for review of actual entitlements/briefing of crew. There is not a one-size-fits-all approach to a homeport change. Below are categories and process provided to familiarize you with the process of issuing homeport change orders.

HOMEPORT CHANGE CATEGORY DESCRIPTIONS

USS SHIP's Effective Date:

USS SHIP's Issuance Date:

Servicemember's Projected Rotation Date (PRD): **PRD can be found in MNA or on original orders to the ship***

Where is the ship moving to?

Important Definitions

Homeport Change (HPC) - Action to permanently change the homeport assignment for a ship.

Issuance Date - The date when Navy Personnel Command can commence issuance of homeport change orders for crew members to commence their relocation. Date will either be the date of the issuance of the homeport message or OPNAVNOTE or promulgated within the correspondence. This date commences the homeport change process.

Effective Date - The date a shore or fleet organization change action is effective, i.e., the date a shore command is officially at a new location or the date a fleet unit is considered at its new homeport, homebase, or permanent duty station (PDS). The OPNAVNOTE or CNO message implementing the action will specify an effective date. When the effective date reflects "immediately" the actual effective date is the date of signed OPNAVNOTE or CNO message.

Categories for Unit moving OCONUS

Category 0: Members detaching from the command prior to effective date.

Category 1: 12 or more months remaining onboard after effective date.

Category 2: Less than 12 months remaining onboard after effective date.

Category 3: Members with PCS orders (separation, retirement, PCS, etc.) to detach ship after effective date.

Category 4: Personnel reporting to the command after the issuance date, but before the effective date.

	Household Goods Shipment (HHG) to new homeport	HHG Non-temporary Storage (NTS)	Privately Operated Vehicle (POV)	POV Storage	Authorized dependent travel and transportation to new homeport	Family Separation Allowance (FSA)	Escort Travel
CAT 0	No HPC entitlements						
CAT 1	Yes	Note 7	Yes	Note 9	Yes (Note 2)	No (Note 5)	Yes
CAT 2	No	Yes	No	Yes	No (Note 4)	Yes	No
CAT 3	No	Yes	Yes (Note 8)	Note 9	No (Note 4)	Yes	No
CAT 4 (Note 1)	Yes	Note 6	Yes	Note 9	Yes	Yes	Note 3

Categories for Unit moving CONUS

Category 0: Members detaching from the command prior to effective date.

Category 1: Members permanently assigned and accompanying ship to next homeport.

Category 2: Members with PCS orders (separation, retirement, PCS, etc.) to detach ship after effective date.

Category 3: Personnel reporting to the ship after the issuance date, but before the effective date.

	Household Goods Shipment (HHG) to new homeport	HHG Non-temporary Storage (NTS)	Privately Operated Vehicle (POV)	POV Storage	Authorized dependent travel and transportation to new homeport	Family Separation Allowance (FSA)	Escort Travel
CAT 0					No HPC entitlements		
CAT 1	Yes	Note 7	Yes	Note 9	Yes (Note 2)	No (Note 5)	Yes
CAT 2	No	Yes	Yes	Note 9	No (Note 4)	Yes	No
CAT 3 (Note 1)	Yes	Note 6	Yes	Note 9	Yes	Yes	Note 3

Important Notes for Categories (CONUS & OCONUS)

Note 1: Entitlements authorized via PCS orders to be shipped to new homeport. Will not be issued separate HPC orders. OCONUS CAT 4 & CONUS CAT 3 members whose dependents were authorized advanced dependent travel to the old duty station and begin travel to that old duty station prior to the issuance date will receive a unit move order that authorizes dependent travel and transportation, HHG shipment, and POV shipment to the new PDS.

Note 2: Advanced and Delayed Dependent Travel will be addressed in the ship's Town Hall meetings.

Note 3: Escort travel authorized until the member reports. Escort travel not authorized after reporting to the command.

Note 4: Members authorized travel to their new duty station, via old homeport and any TDY stations when they execute follow-on PCS orders.

Note 5: FSA not entitled unless dependent travel to the new homeport is restricted due to certified medical reasons. Advance and delayed dependent travel are both voluntary and do not entitle a Sailor to FSA.

Note 6: Prospective gains without dependents who were previously assigned in the new homeport location will not be eligible to continue receiving those same allowances until after the effective date. HHGs should be placed in non-temporary storage prior to reporting to the command.

Note 7: Requests to use NTS as an alternative to HHG shipment will be given in the unit-specific business rules.

Note 8: Member will receive unit move order for POV shipment to OCONUS location if they have more than 12 months remaining at the command after the date the vehicle is delivered to the CONUS loading port (i.e. Vehicle Processing Center (VPC)).

Note 9: Storage for one POV may be authorized if a Service member is ordered to a foreign or non-foreign PDS OCONUS where POV transportation is not permitted due to the country, area, U.S. laws, regulations, other restrictions, or the extensive modification of the POV required as a condition of entry (i.e. Japan). Other moves CONUS/OCONUS may have exceptions where POV storage may be authorized based on the ship's operational schedule which will be addressed in the ship's Town Hall meetings.

Housing and Station Allowances – Housing and station allowances are tied to the effective date of the homeport change, not the dependents' move date, unless formal permission is received for advance or delayed dependent travel. Since housing allowances are based on a member's permanent duty station (PDS) and ships are considered to be a PDS, members permanently assigned are authorized a housing allowance based on the ship's homeport. Since the ship's homeport will change on the effective date, member's housing allowance will also change regardless of whether or not a HHG shipment is authorized. Members who are denied a HHG shipment are authorized non-temporary storage (NTS) at government expense. For most Sailors, the previous location's housing and station allowances will stop the day before the effective date of the homeport change. Members will be eligible for the new PDS' housing and station allowances on the effective date of the homeport change. Options for members to be authorized for continuation of station allowances (CoSA) will be published in the business rules approved by OPNAV N130 and discussed by Navy Personnel Command at the HPC town hall meetings.